

## UNIVERSITY OF BELGRADE – MOBILITY FACT SHEET

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Key Data on the Institution	
<b>Name of the University</b>	University of Belgrade
<b>Head of Institution</b>	Prof. Dr Vladan Djokic, Rector
<b>Address</b>	Studentski trg 1, 11000 Belgrade
<b>Erasmus + Coordinator</b>	Prof. Dr Nebojsa Bojovic, Vice-Rector for International Relations
<b>General Website</b>	<a href="http://www.bg.ac.rs">www.bg.ac.rs</a>
<b>Faculties and Institutes</b>	<a href="https://www.bg.ac.rs/faculties/">https://www.bg.ac.rs/faculties/</a> <a href="https://www.bg.ac.rs/institutes/">https://www.bg.ac.rs/institutes/</a>
<b>Incoming mobility</b>	<a href="https://www.bg.ac.rs/study-in-belgrade/">https://www.bg.ac.rs/study-in-belgrade/</a>
<b>Email</b>	<a href="mailto:kabinet@rect.bg.ac.rs">kabinet@rect.bg.ac.rs</a>

Erasmus+ Information	
<b>Erasmus + Coordinator</b>	Prof. Dr Nebojsa Bojovic, Vice-Rector for International Relations
<b>ECTS Coordinators at UB faculties and institutes</b>	<a href="https://mobion.bg.ac.rs/erasmus+/ects-coordinators-contacts">https://mobion.bg.ac.rs/erasmus+/ects-coordinators-contacts</a>
<b>RS Erasmus Agency</b>	<a href="https://erasmusplus.rs/home-eng/">https://erasmusplus.rs/home-eng/</a>
<b>UB Erasmus Charter</b>	<a href="https://www.bg.ac.rs/wp-content/uploads/2024/04/Erasmus_Charter_for_Higher_Education_2021.pdf">https://www.bg.ac.rs/wp-content/uploads/2024/04/Erasmus_Charter_for_Higher_Education_2021.pdf</a>
<b>International Relations Office</b>	<a href="https://www.bg.ac.rs/contact-us/">https://www.bg.ac.rs/contact-us/</a>
<b>UB Online Mobility Platform</b>	<a href="https://mobion.bg.ac.rs">https://mobion.bg.ac.rs</a>
<b>Required documents &amp; Nomination procedure for incoming candidates:</b>	<a href="https://mobion.bg.ac.rs/erasmus+/erasmus-pages/incoming-candidates/incoming-required-documents">https://mobion.bg.ac.rs/erasmus+/erasmus-pages/incoming-candidates/incoming-required-documents</a>

Academic Calendar (lecture periods)		
	Lecture periods	
<b>First term 2021/2022 (winter term)</b>	October 1 <sup>st</sup>	January 15 <sup>th</sup>
<b>Exam period</b>	Mid-January – Mid February	
<b>Second term 2021/2022 (summer term)</b>	February 17 <sup>th</sup>	May 31 <sup>st</sup>
<b>Exam period</b>	June 1 <sup>st</sup> – June 30 <sup>th</sup>	

## Admission and registration

### Exchange students (credit transfer, non-degree seeking)

At the moment of the application and during the entire stay abroad, the students must be enrolled in an undergraduate or graduate program at their home institution and pay the corresponding tuition fees there, where applicable.

A learning and recognition agreement is mandatory and has to be submitted to the home and host institutions before the start of the stay abroad. Modifications are possible at the beginning of each semester.

### Additional requirements

**All students and staff coming to the University of Belgrade (RS BELGRAD02)** are required to register through the **online application system** at: <http://mobion.bg.ac.rs/> by the dates specified in the Academic Calendar section.

All Erasmus+ KA1 mobility nominations from the University of Belgrade (RS BELGRAD02) must be sent exclusively from the International Relations Office of the UB, duly signed by the Rector, or Vice-Rectors. Those applications and nominations sent directly to host universities by candidates or other Faculties/Institutes of the University of Belgrade should not be accepted and International Relations Office of the University of Belgrade should be informed about it. Please note that these applications will not receive any financial support.

**Please send the Nomination list to the designated UB IRO coordinator, in accordance to the deadline below.**

**International Relations coordinators:** <https://www.bg.ac.rs/contact-us/>

### Nomination for Mobility – students and staff from partner universities

<b>Students and Staff</b>	<b>Nomination deadline</b> (with an official Nomination letter sent by the Partner institution to UB)	<b>For Semester 1</b> (Winter term) and full academic year: April 15  <b>For Semester 2</b> (Summer term): October 25  ERASMUS+ mobility program
	<b>Registration (application) deadline at Mobion</b>	<b>Online for Erasmus+ applicants at Mobion</b> <a href="http://mobion.bg.ac.rs">http://mobion.bg.ac.rs</a> :  <b>For Semester 1 (Autumn semester) and for the full academic year:</b> May 15  <b>For Semester 2 (Spring semester):</b> November 25

		<p><b>Application documents</b> are uploaded to the <b>Mobion platform: <a href="http://mobion.bg.ac.rs">http://mobion.bg.ac.rs</a></b> according to the above-mentioned Registration deadlines.</p> <p style="text-align: center;"><b>For Students:</b></p> <ol style="list-style-type: none"> <li>1. <b>Transcript of Records</b> in the English language;</li> <li>2. <b>Proof of language skills of relevant language</b> at the host institution (such as copies of course certificates, language tests etc.);</li> <li>3. <b>CV</b> in the English or the Serbian language;</li> <li>4. <b>Letter of Motivation</b> in the English or the Serbian language;</li> <li>5. <b>Passport number; date of issuance; date of validity (passport copy)</b></li> <li>6. <b>Erasmus+ Learning Agreement:</b> Signed by the relevant authority at the home institution</li> <li>7. <b>Recommendation letter</b> in the English or the Serbian language (optional);</li> <li>8. <b>Photo;</b></li> <li>9. <b>Invitation letter for PhD students from an advisor at the Host institution/faculty</b></li> </ol> <p style="text-align: center;"><b>For Staff for teaching and Staff for training:</b></p> <ol style="list-style-type: none"> <li>1. <b>Erasmus+ Mobility Agreement ( Teaching / Training ):</b> Signed by the relevant authority at the home institution;</li> <li>2. <b>CV</b> in the English or the Serbian language;</li> <li>3. <b>Invitation letter</b> from the <b>Host faculty/institute</b> in Belgrade;</li> <li>4. <b>Passport number; date of issuance; date of validity;</b></li> <li>5. <b>Photo;</b></li> </ol>
	<b>Contact information</b>	<a href="https://www.bg.ac.rs/contact-us/">https://www.bg.ac.rs/contact-us/</a>
	<b>Course information websites</b>	
<b>Study programs</b>	<a href="https://www.bg.ac.rs/study-programs/">https://www.bg.ac.rs/study-programs/</a>	
<b>English study programs</b>	<a href="https://www.bg.ac.rs/admissions/">https://www.bg.ac.rs/admissions/</a> <a href="https://www.bg.ac.rs/study-programs/">https://www.bg.ac.rs/study-programs/</a>	

Language requirements		
Language of instruction A:	Language	Serbian
Please <b>check at the appropriate Faculty at the University of Belgrade</b> about the required Language of instruction for each study program.	<b>Required level</b>	B1/B2 for students
	<b>Accepted certificate (s)</b> <i>Not required for candidates from: Croatia, Bosnia &amp; Herzegovina, Montenegro, North Macedonia</i>	Official language certificate issued by an official language school. Or official confirmation from the sending University.
Language of instruction B:	Language	English
Please <b>check at the appropriate Faculty at the University of Belgrade</b> about the required Language of instruction for each study program.	<b>Required level</b>	B1/B2 for students C1 for staff
	<b>Accepted certificate (s)</b>	Official language certificate issued by an official language school or any other official Authority. Or official confirmation from the sending University.

Student and welcoming services	
<b>Incoming students and staff:</b>	<a href="https://www.bg.ac.rs/study-in-belgrade/">https://www.bg.ac.rs/study-in-belgrade/</a>
<b>Link to student guide</b>	<a href="https://www.bg.ac.rs/wp-content/uploads/2024/05/Welcome-Guide.pdf">https://www.bg.ac.rs/wp-content/uploads/2024/05/Welcome-Guide.pdf</a>
<b>Estimated living expenses</b>	<a href="http://arhiva.rect.bg.ac.rs/en/study-in-belgrade/cost-of-living.php">http://arhiva.rect.bg.ac.rs/en/study-in-belgrade/cost-of-living.php</a>
<b>Accommodation</b>	<p><b>Erasmus+ students are not eligible for accommodation at student dormitories in Belgrade.</b></p> <p>Please note that due to the fact that the University of Belgrade does not own any accommodation facilities, the Ministry of Education, under whose authority student housing is, grants accommodation only to Serbian Government scholarship recipients.</p> <p><b>Private accommodation search:</b>  <a href="http://www.cityexpert.rs/en">www.cityexpert.rs/en</a>  <a href="https://www.4zida.rs/izdavanje-stanova">https://www.4zida.rs/izdavanje-stanova</a>  <a href="https://roommateor.com/izdavanje-stanova/beograd">https://roommateor.com/izdavanje-stanova/beograd</a></p>

	<p><b>Only Staff</b> can apply directly at the following Guest house: <b>Guest house “Kralj Aleksandar I”</b></p> <p><a href="https://www.sc.rs/domovi/studentski-dom-kralj-aleksandar-prvi">https://www.sc.rs/domovi/studentski-dom-kralj-aleksandar-prvi</a></p> <p>Address: Bulevar kralja Aleksandra 75, 11000 Belgrade Phone: +381 11 401 800 or :+381 11 3400 693 Reservations on: <a href="mailto:konakkraljaleksandar@gmail.com">konakkraljaleksandar@gmail.com</a> Transportation: Tram: 2, 5, 6, 7, 12 or 14 Bus: 25, 26, 27, 27l, 32, 65 or 74</p> <p><b>You will find a Hotel list enclosed to this Fact Sheet.</b></p>
<b>Facilities for students with special needs</b>	<p>Persons with disabilities are asked to visit the following link: <a href="https://www.bg.ac.rs/diversity-and-inclusion/">https://www.bg.ac.rs/diversity-and-inclusion/</a></p>
<b>Welcome event / orientation week</b>	<p>Orientation days are organized at the beginning of each semester. OD include a reception of International Students by International Office Staff and Erasmus Student Network representatives (<a href="https://belupgrade.esn.rs/">https://belupgrade.esn.rs/</a>). ESN will provide a Buddy for students to help them in the first days of their stay in Belgrade.</p>
<b>Language Course(s)</b>	<p><a href="http://learnserbian.fil.bg.ac.rs">http://learnserbian.fil.bg.ac.rs</a> <b>Mandatory registration till Mid-January or Mid-September:</b> <a href="http://learnserbian.fil.bg.ac.rs/admissions.php">http://learnserbian.fil.bg.ac.rs/admissions.php</a> <b>Free of charge for Erasmus+ candidates! It must be announced in nomination</b></p>
<b>Health Insurance</b>	<p>Foreign citizens exercise their right to urgent medical care based on certain forms (if such have been prescribed), <b><u>European Health Insurance Card (EHIC)</u></b> or on the basis of a <b><u>specific health insurance document</u></b> or another <b><u>international health insurance policy</u></b> proving valid insurance coverage at the territory of the Republic of Serbia for the whole period of stay. <b>Urgent medical care for domestic and international students in Belgrade:</b> <b>Student Polyclinic</b> Krunska 57, 11000 Belgrade, Phone: 011 / 2430-814, 2433-488, 2436-434, 3440-939</p>
<b>Visa/ Residence Permit</b>	<p>Please be so kind and read before your arrival about the <b><u>Rights and Obligations of foreign citizens in Serbia:</u></b>  <a href="http://www.mup.gov.rs/wps/portal/en/information">http://www.mup.gov.rs/wps/portal/en/information</a>  Temporary residence: <a href="http://www.mup.gov.rs/wps/portal/en/information/temporary+residence/temporary+residence">http://www.mup.gov.rs/wps/portal/en/information/temporary+residence/temporary+residence</a></p>

**A. International students outside the EU** can apply for a visa at a Serbian Embassy/ Consular Office at their country of residence. Please inform yourself at the Serbian Embassy/ Consular Office about the conditions and needed documents for the visa application.

**B. International students from EU** can obtain a visa: a) either at a Serbian Embassy/ Consular Office at their country of residence or b) apply for a temporary residence permit after arrival in Serbia (Belgrade) by submitting an [online application](http://www.mup.gov.rs/wps/portal/en/information):  
<http://www.mup.gov.rs/wps/portal/en/information>

**International students** can enter Serbia **with a valid passport** and need to submit a residence permit application (**you are not a tourist, you are a foreign student**) within 60 days of their arrival, if they haven't entered on a D-type (student) visa.

The first **mandatory obligation within 24 hours of arrival at the territory of the Republic of Serbia is registering your short-term residential address at the nearest police station in Belgrade.** More information is available here:  
<http://www.mup.gov.rs/wps/portal/en/information>

**In case the student is staying in a student dormitory/hotel/hostel, they will take over the requirement of registration at the nearest police station.** Once they have found a more permanent address than a ho(s)tel, then the above applies.

The Residence permit costs in Belgrade are according to the last check about **18.000,00 RSD (approximately 140 Euro) for a stay up to 6 months.** Applying for a visa at your country of residence might be much cheaper, so please look into this option first.

**Please provide your CV in the Serbian language since the Police Department for foreign citizens in Belgrade** is asking for it when you are applying for the Residence permit.

Please provide a Certificate from your home university stated you got a stipend during the stay in Serbia, or credit card or foreign currency account statement. The Police is asking for **proof of sufficient financial means during your stay in Serbia:**  
<http://www.mup.gov.rs/wps/portal/en/information/temporary+residence/temporary+residence> (please see under *Studies*).

Please make sure that you have **insurance** covering the entire length of your stay in Serbia.

	<p><b>Mandatory documentation for temporary residence approval (for Studies):</b></p> <p><a href="http://www.mup.gov.rs/wps/portal/en/information/temporary+residence/temporary+residence">http://www.mup.gov.rs/wps/portal/en/information/temporary+residence/temporary+residence</a></p> <p><b>For more information please also visit:</b></p> <p><a href="https://eforeigner.welcometoserbia.gov.rs/">https://eforeigner.welcometoserbia.gov.rs/</a></p> <p><b>International staff</b> residing up to 90 days do not need a Visa/Residence permit unless they are hired on the basis of an employment contract.</p>
<b>Transportation Card</b>	<p>The relevant documents for applying for the transportation card are issued by the student's HOST FACULTY. ESN will provide a buddy for students in order to facilitate the process.</p> <p>Relevant information is available at: <a href="https://belgradecard.rs/public-transportation/">https://belgradecard.rs/public-transportation/</a></p>
<b>Student Cafeteria Card ("Menza" Card)</b>	<p>After arrival in Serbia/Belgrade international candidates, during Orientation Days, students will be given detailed information and relevant documents for getting a student cafeteria card.</p>

<b>Buddy support</b>	<p><b><u>Belgrade ESN network</u></b> Assistance to foreign students in Belgrade.</p> <p><b>This network can provide a buddy for helping students during their stay in Belgrade and make their start easier and less stressful.</b></p> <p><a href="mailto:office.belupgrade@esn.rs">office.belupgrade@esn.rs</a></p> <p><a href="http://www.belupgrade.esn.rs">www.belupgrade.esn.rs</a> Vice President of ESN BelUPgrade <a href="mailto:vicepresident.belupgrade@gmail.com">vicepresident.belupgrade@gmail.com</a></p>
<b>Useful Websites for your social and cultural life in Serbia</b>	<p><b>Belgrade Guide In Your Pocket:</b> <a href="http://www.inyourpocket.com/data/download/belgrade.pdf">http://www.inyourpocket.com/data/download/belgrade.pdf</a></p> <p><b>Tourist Organization of Belgrade:</b> <a href="https://www.tob.rs/en">https://www.tob.rs/en</a></p> <p><b>Tourist Organization of Serbia:</b> <a href="http://www.srbija.travel/en">http://www.srbija.travel/en</a></p>

### International Office / Student Service Center / Visitors' Service

Mailing address	Studentski trg 1, 11000 Belgrade, Serbia	
Phone	+381 11 3207453	
Website/ email	<a href="https://www.bg.ac.rs/contact-us/">https://www.bg.ac.rs/contact-us/</a> <a href="https://www.bg.ac.rs/study-in-belgrade/">https://www.bg.ac.rs/study-in-belgrade/</a>	
<b>Working hours with students and staff</b>	<b>Every Working day</b> <b>10.00 – 13.00</b> <b>First floor, Office No. 23</b>	
Student and Staff Exchange	Incoming	<a href="https://www.bg.ac.rs/contact-us/">https://www.bg.ac.rs/contact-us/</a>
	Outgoing	



## EXCHANGE STUDENT INFORMATION SHEET WITH A MAP

### STUDENTS POLYCLINIC

Krunska 57 Street, 11000 Belgrade  
2430-814  
2433-488  
2436-434  
3440-939

### EMERGENCY PHONE NUMBERS

Police - 192  
Fire Department - 193  
Ambulance - 194  
Exact time - 195  
International calls - 1901  
Information center - 1985  
Express Mail Service (EMS) - 19809  
AMSS help on road - 1987  
Phone numbers - 1988  
Wake-up service - 19811  
Various information – 19812

### STUDENTS DORMITORY RIFAT BURDŽOVIĆ

Milana Rakića 77  
11000 Belgrade  
Tel. (011) 2423-029

### Transport:

Trams: 5,6,7 and 14  
Trolleybus: 28 and 40  
Bus: 77

**Welcome Guide for foreign students and staff (academic information, information on visa, accommodation, costs of living, etc):** <https://www.bg.ac.rs/wp-content/uploads/2024/05/Welcome-Guide.pdf>

**Frequently asked questions of incoming students and staff:** <https://www.bg.ac.rs/faq/>

**IRO Contacts:** <https://www.bg.ac.rs/contact-us/>  
**UB mobility platform:** <https://mobion.bg.ac.rs>

**Map of UB members & other points of interest:**  
<https://shorturl.at/SEF3I>

### Course catalog at the

**UB:** <https://www.bg.ac.rs/search-programs/>\*

\*All listed courses are subject to availability and any provided details are subject to amendment. The university reserves the right not to offer any subject for which the number of enrolments or the resources available is insufficient and it reserves the right to restrict the number of enrolments in any subject.

