

UNIVERSITY OF BELGRADE – MOBILITY FACT SHEET

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Key Data on the Institution	
Name of the University	University of Belgrade
Head of Institution	Prof. Dr Vladan Djokic, Rector
Address	Studentski trg 1, 11000 Belgrade
Erasmus + Coordinator	Prof. Dr Nebojsa Bojovic, Vice-Rector for International Relations
General Website	www.bg.ac.rs
Faculties and Institutes	https://www.bg.ac.rs/faculties/ https://www.bg.ac.rs/institutes/
Incoming mobility	https://www.bg.ac.rs/study-in-belgrade/
Email	kabinet@rect.bg.ac.rs

Erasmus+ Information	
Erasmus + Coordinator	Prof. Dr Nebojsa Bojovic, Vice-Rector for International Relations
ECTS Coordinators at UB faculties and institutes	https://mobion.bg.ac.rs/erasmus+/ects-coordinators-contacts
RS Erasmus Agency	https://erasmusplus.rs/home-eng/
UB Erasmus Charter	https://www.bg.ac.rs/wp-content/uploads/2024/04/Erasmus_Charter_for_Higher_Education_2021.pdf
International Relations Office	https://www.bg.ac.rs/contact-us/
UB Online Mobility Platform	https://mobion.bg.ac.rs
Required documents & Nomination procedure for incoming candidates:	https://mobion.bg.ac.rs/erasmus+/erasmus-pages/incoming-candidates/incoming-required-documents

Academic Calendar (lecture periods)		
	Lecture periods	
First semester (winter term)	October 1 st	January 15 th
Exam period	Mid-January – Mid February	
Second semester (summer term)	February 17 th	May 31 st
Exam period	June 1 st – June 30 th	

Admission and registration

Exchange students (credit transfer, non-degree seeking)

At the moment of the application and during the entire stay abroad, the students must be enrolled in an undergraduate or graduate program at their home institution and pay the corresponding tuition fees there, where applicable.

A learning and recognition agreement is mandatory and has to be submitted to the home and host institutions before the start of the stay abroad. Modifications are possible at the beginning of each semester.

Additional requirements

All students and staff coming to the University of Belgrade (RS BELGRAD02) are required to register through the **online application system** at: <http://mobion.bg.ac.rs/> by the dates specified in the Academic Calendar section.

All Erasmus+ KA1 mobility nominations from the University of Belgrade (RS BELGRAD02) must be sent exclusively from the International Relations Office of the UB, duly signed by the Rector, or Vice-Rectors. Those applications and nominations sent directly to host universities by candidates or other Faculties/Institutes of the University of Belgrade should not be accepted and International Relations Office of the University of Belgrade should be informed about it. Please note that these applications will not receive any financial support.

Please send the Nomination list to the designated UB IRO coordinator, in accordance to the deadline below.

International Relations coordinators: <https://www.bg.ac.rs/contact-us/>

Nomination for Mobility – students and staff from partner universities

Students and Staff	Nomination deadline (with an official Nomination letter sent by the Partner institution to UB)	For Semester 1 (Winter term) and full academic year: April 15 For Semester 2 (Summer term): October 25 ERASMUS+ mobility program
	Registration (application) deadline at Mobion	Online for Erasmus+ applicants at Mobion http://mobion.bg.ac.rs: For Semester 1 (Autumn semester) and for the full academic year: May 15 For Semester 2 (Spring semester): November 25

		<p>Application documents are uploaded to the Mobion platform: http://mobion.bg.ac.rs according to the above-mentioned Registration deadlines.</p> <p style="text-align: center;">For Students:</p> <ol style="list-style-type: none"> 1. Transcript of Records in the English language; 2. Proof of language skills of relevant language at the host institution (such as copies of course certificates, language tests etc.); 3. CV in the English or the Serbian language; 4. Letter of Motivation in the English or the Serbian language; 5. Passport number; date of issuance; date of validity (passport copy) 6. Erasmus+ Learning Agreement: Signed by the relevant authority at the home institution 7. Recommendation letter in the English or the Serbian language (optional); 8. Photo; 9. Invitation letter for PhD students from an advisor at the Host institution/faculty <p style="text-align: center;">For Staff for teaching and Staff for training:</p> <ol style="list-style-type: none"> 1. Erasmus+ Mobility Agreement (Teaching / Training): Signed by the relevant authority at the home institution; 2. CV in the English or the Serbian language; 3. Invitation letter from the Host faculty/institute in Belgrade; 4. Passport number; date of issuance; date of validity; 5. Photo;
	Contact information	https://www.bg.ac.rs/contact-us/
Course information websites		
Study programs	https://www.bg.ac.rs/study-programs/	
English study programs	https://www.bg.ac.rs/admissions/ https://www.bg.ac.rs/study-programs/	

Language requirements		
Language of instruction A:	Language	Serbian
Please check at the appropriate Faculty at the University of Belgrade about the required Language of instruction for each study program.	Required level	B1/B2 for students
	Accepted certificate (s) <i>Not required for candidates from: Croatia, Bosnia & Herzegovina, Montenegro, North Macedonia</i>	Official language certificate issued by an official language school. Or official confirmation from the sending University.
Language of instruction B:	Language	English
Please check at the appropriate Faculty at the University of Belgrade about the required Language of instruction for each study program.	Required level	B1/B2 for students C1 for staff
	Accepted certificate (s)	Official language certificate issued by an official language school or any other official Authority. Or official confirmation from the sending University.

Student and welcoming services	
Incoming students and staff:	https://www.bg.ac.rs/study-in-belgrade/
Link to student guide	https://www.bg.ac.rs/wp-content/uploads/2024/05/Welcome-Guide.pdf
Estimated living expenses	http://arhiva.rect.bg.ac.rs/en/study-in-belgrade/cost-of-living.php
Accommodation	<p>Erasmus+ students are not eligible for accommodation at student dormitories in Belgrade.</p> <p>Please note that due to the fact that the University of Belgrade does not own any accommodation facilities, the Ministry of Education, under whose authority student housing is, grants accommodation only to Serbian Government scholarship recipients.</p> <p>Private accommodation search: www.cityexpert.rs/en https://www.4zida.rs/izdavanje-stanova https://roommateor.com/izdavanje-stanova/beograd</p>

	<p>Only Staff can apply directly at the following Guest house: Guest house “Kralj Aleksandar I”</p> <p>https://www.sc.rs/domovi/studentski-dom-kralj-aleksandar-prvi</p> <p>Address: Bulevar kralja Aleksandra 75, 11000 Belgrade Phone: +381 11 401 800 or :+381 11 3400 693 Reservations on: konakkraljaleksandar@gmail.com Transportation: Tram: 2, 5, 6, 7, 12 or 14 Bus: 25, 26, 27, 27l, 32, 65 or 74</p> <p>You will find a Hotel list enclosed to this Fact Sheet.</p>
Facilities for students with special needs	<p>Persons with disabilities are asked to visit the following link: https://www.bg.ac.rs/diversity-and-inclusion/</p>
Welcome event / orientation week	<p>Orientation days are organized at the beginning of each semester. OD include a reception of International Students by International Office Staff and Erasmus Student Network representatives (https://belupgrade.esn.rs/). ESN will provide a Buddy for students to help them in the first days of their stay in Belgrade.</p>
Language Course(s)	<p>http://learnserbian.fil.bg.ac.rs Mandatory registration till Mid-January or Mid-September: http://learnserbian.fil.bg.ac.rs/admissions.php Free of charge for Erasmus+ candidates! It must be announced in nomination</p>
Health Insurance	<p>Foreign citizens exercise their right to urgent medical care based on certain forms (if such have been prescribed), <u>European Health Insurance Card (EHIC)</u> or on the basis of a <u>specific health insurance document</u> or another <u>international health insurance policy</u> proving valid insurance coverage at the territory of the Republic of Serbia for the whole period of stay.</p> <p>Urgent medical care for domestic and international students in Belgrade:</p> <p>Student Polyclinic Krunska 57, 11000 Belgrade, Phone: 011 / 2430-814, 2433-488, 2436-434, 3440-939</p>
Visa/ Residence Permit	<p>Please be so kind and read before your arrival about the <u>Rights and Obligations of foreign citizens in Serbia:</u></p> <p>http://www.mup.gov.rs/wps/portal/en/information</p> <p>Temporary residence: http://www.mup.gov.rs/wps/portal/en/information/temporary+residence/temporary+residence</p>

A. International students outside the EU can apply for a visa at a Serbian Embassy/ Consular Office at their country of residence. Please inform yourself at the Serbian Embassy/ Consular Office about the conditions and needed documents for the visa application.

B. International students from EU can obtain a visa: a) either at a Serbian Embassy/ Consular Office at their country of residence or b) apply for a temporary residence permit after arrival in Serbia (Belgrade) by submitting an [online application](#):
<http://www.mup.gov.rs/wps/portal/en/information>

International students can enter Serbia **with a valid passport** and need to submit a residence permit application (**you are not a tourist, you are a foreign student**) within 60 days of their arrival, if they haven't entered on a D-type (student) visa.

The first **mandatory obligation within 24 hours of arrival at the territory of the Republic of Serbia is registering your short-term residential address at the nearest police station in Belgrade**. More information is available here:
<http://www.mup.gov.rs/wps/portal/en/information>

In case the student is staying in a student dormitory/hotel/hostel, they will take over the requirement of registration at the nearest police station. Once they have found a more permanent address than a ho(s)tel, then the above applies.

The Residence permit costs in Belgrade are according to the last check about **18.000,00 RSD (approximately 140 Euro) for a stay up to 6 months**. Applying for a visa at your country of residence might be much cheaper, so please look into this option first.

Please provide your CV in the Serbian language since the Police Department for foreign citizens in Belgrade is asking for it when you are applying for the Residence permit.

Please provide a Certificate from your home university stated you got a stipend during the stay in Serbia, or credit card or foreign currency account statement. The Police is asking for **proof of sufficient financial means during your stay in Serbia**:
<http://www.mup.gov.rs/wps/portal/en/information/temporary+residence/temporary+residence> (please see under *Studies*).

Please make sure that you have **insurance** covering the entire length of your stay in Serbia.

	<p>Mandatory documentation for temporary residence approval (for Studies):</p> <p>http://www.mup.gov.rs/wps/portal/en/information/temporary+residence/temporary+residence</p> <p>For more information please also visit:</p> <p>https://eforeigner.welcometoserbia.gov.rs/</p> <p>International staff residing up to 90 days do not need a Visa/Residence permit unless they are hired on the basis of an employment contract.</p>
<p>Transportation Card</p>	<p>The relevant documents for applying for the transportation card are issued by the student's HOST FACULTY. ESN will provide a buddy for students in order to facilitate the process.</p> <p>Relevant information is available at: https://belgradecard.rs/public-transportation/</p>
<p>Student Cafeteria Card ("Menza" Card)</p>	<p>After arrival in Serbia/Belgrade international candidates, during Orientation Days, students will be given detailed information and relevant documents for getting a student cafeteria card.</p>

Buddy support	<p><u>Belgrade ESN network</u> Assistance to foreign students in Belgrade.</p> <p>This network can provide a buddy for helping students during their stay in Belgrade and make their start easier and less stressful.</p> <p>office.belupgrade@esn.rs</p> <p>www.belupgrade.esn.rs Vice President of ESN BelUPgrade vicepresident.belupgrade@gmail.com</p>
Useful Websites for your social and cultural life in Serbia	<p>Belgrade Guide In Your Pocket: http://www.inyourpocket.com/data/download/belgrade.pdf</p> <p>Tourist Organization of Belgrade: https://www.tob.rs/en</p> <p>Tourist Organization of Serbia: http://www.srbija.travel/en</p>

International Office / Student Service Center / Visitors' Service

Mailing address	Studentski trg 1, 11000 Belgrade, Serbia	
Phone	+381 11 3207453	
Website/ email	https://www.bg.ac.rs/contact-us/ https://www.bg.ac.rs/study-in-belgrade/	
Working hours with students and staff	Every Working day 10.00 – 13.00 First floor, Office No. 23	
Student and Staff Exchange	Incoming	https://www.bg.ac.rs/contact-us/
	Outgoing	

EXCHANGE STUDENT INFORMATION SHEET WITH A MAP

STUDENTS POLYCLINIC

Krunska 57 Street, 11000 Belgrade
 2430-814
 2433-488
 2436-434
 3440-939

EMERGENCY PHONE NUMBERS

Police - 192
 Fire Department - 193
 Ambulance - 194
 Exact time - 195
 International calls - 1901
 Information center - 1985
 Express Mail Service (EMS) - 19809
 AMSS help on road - 1987
 Phone numbers - 1988
 Wake-up service - 19811
 Various information – 19812

STUDENTS DORMITORY RIFAT BURDŽOVIĆ

Milana Rakića 77
 11000 Belgrade
 Tel. (011) 2423-029

Transport:

Trams: 5,6,7 and 14
 Trolleybus: 28 and 40
 Bus: 77

Welcome Guide for foreign students and staff (academic information, information on visa, accommodation, costs of living, etc): <https://www.bg.ac.rs/wp-content/uploads/2024/05/Welcome-Guide.pdf>

Frequently asked questions of incoming students and staff: <https://www.bg.ac.rs/faq/>

IRO Contacts: <https://www.bg.ac.rs/contact-us/>
UB mobility platform: <https://mobion.bg.ac.rs>

Map of UB members & other points of interest: <https://shorturl.at/SEF3I>

Course catalog at the

UB: <https://www.bg.ac.rs/search-programs/>*

*All listed courses are subject to availability and any provided details are subject to amendment. The university reserves the right not to offer any subject for which the number of enrolments or the resources available is insufficient and it reserves the right to restrict the number of enrolments in any subject.

